


# NICHOLAS ONG


## ASPIRING WRITER

### CONTACT

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### EDUCATION

**Bachelor of Communication**  
**Singapore University Of Social**  
**Sciences**  
2020 - 2024

**Diploma in Information Technology**  
**Nanyang Polytechnic**  
2012 - 2015

**GCE O-Level**  
**St. Gabriel's Secondary School**  
2007 - 2011

### SKILLS

- Copywriting
- Content Writing
- Editing
- Advertising Copy
- SEO Updating
- Creative Process
- Storytelling
- Email Marketing Copy
- Marketing Communications
- Team Collaborations
- Attention To Detail
- Scriptwriting
- EDMs & Email Blasts

### ABOUT ME

"About me." Well, asking anyone to sum up their entire professional acumen in a short but succinct summary may seem like a tall task for many a writer but I don't believe I am just another writer. Fuelled by my passion for crafting impactful messages and establishing meaningful two-way relationships, I chose to leave my career in the Air Force to pursue my passion in industries where it would thrive the most. I believe in adding value to whichever role or team I encounter and try to embody positivity no matter the circumstance. If you believe a writer with flair, wit, and most of all authenticity is something your organisation needs, I'm the man for the job.

### WORK EXPERIENCE

**Copywriter** Feb 2025 - Mar 2025  
Grid Pte Ltd

Collaborated with designers and business associates to craft, refine, and rationalize copies for a wide range of projects.

**Scriptwriter/Production Assistant** Oct 2024  
Hoods Inc. Productions

Worked on multiple video projects, both organic and paid. Wrote dialogue for an upcoming comedy series, and helped out during the production of a documentary series.

**Junior Editorial Assistant (Intern)** Sep 2023 - Jan 2024  
The Smart Local

Interned at The Smart Local, curating, drafting, and publishing organic, listicles, paid content, and organic articles for online readers.

**Air Operations Systems Expert (AOSX)** 2015 - 2020  
Republic of Singapore Air Force

Served as a Coordinate Assistant in 200 Squadron (SQN), contributing to the Air Defence of Singapore. I worked around the clock, monitoring the nation's airspace, while ensuring that all equipment under my care was serviceable, and taught my juniors about the technical and operational workings of the squadron. I also participated in multiple exercises which involved multiple branches of the Singapore Armed Forces as well as military personnel from neighbouring countries.